

Description:

The purpose of Administrative Services is to develop non-program specific division policies, legislation, rules, and regulations including those that sustain the State's delegated authority over permitting and regulatory programs; promotes public understanding of major environmental issues and solicits public input in environmental priority setting; and services DEQ internal support needs.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. Fiscal Office.

A. Percent of procurement actions (minor) completed within 30 days.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 90% | 95% | 98% | 98% |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 95% | 95% | 95% | 95% |

B. Percent of procurement actions (major) completed within 60 days.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 100% | 88% | 87% | 90% |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 90% | 90% | 90% | 90% |

C. Percent of grant actions completed on schedule.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 100% | 95% | 92% | 97% |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 100% | 100% | 100% | 100% |

D. Percent of accounting actions completed within 10 days.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 100% | 85% | 95% | 93% |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 95% | 95% | 95% | 95% |

2. Computer Services.

A. Total number of computers maintained (including INEEL-OP and AG's office) *Includes servers, printers.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 500 | 519 | 522 | 530 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 535 | 540 | 545 | 545 |

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B. Percent of time support was rendered in less than one day.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 100% | 100% | 99% | 100% |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 100% | 100% | 100% | 100% |

3. Community Affairs.

A. Percent of Public Records Requests completed within 3 days.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 90% | 95% | 98% | 98% |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 100% | 100% | 100% | 100% |

B. Percent of customers satisfied with DEQ services.

| Actual Results | | | |
|-------------------|------|------|-------|
| 2000 | 2001 | 2002 | 2003 |
| 90% | 98% | 97% | 99.3% |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 100% | 100% | 100% | 100% |

4. Human Resources.

A. Average vacancy rate to be no more than 5%.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 7% | 4.2% | 3% | 4.1% |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 4% | 4% | 4% | 4% |

B. Average time from vacancy to fill will be 30 days.

| Actual Results | | | |
|-------------------|---------|---------|---------|
| 2000 | 2001 | 2002 | 2003 |
| 48 days | 56 days | 45 days | 45 days |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 35 days | 30 days | 30 days | 30 days |

Program Results and Effect:

Administrative Services is organized to support core agency functions under direction of the agency's Chief of Staff. These major administrative support functional units include: Fiscal Office; Human Resources Office; Network Integration Team; Customer Resources Team; and Facilities Team. These groups provide centralized transparent and seamless administration services with a major emphasis on enhanced customer service approaches, simplified processes, and results.

For more information contact Jon Sandoval at 373-0240.

Description:

The purpose of the Air Quality Program is to protect Idaho's air quality resources by executing an integrated approach to air quality management through the use of air sheds. The air shed approach integrates community involvement and a scientific approach to decision making. It supports and is in turn supported by ambient monitoring, realistic and effective permits, as well as appropriate regulations, and necessary enforcement.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. Airshed Management.

A. Treasure Valley Airshed Management major milestones

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 13 | 12 | 26 | 10 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 5 | 5 | 5 | 5 |

B. Portneuf Valley Airshed Management major milestones

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 5 | 12 | 12 | 17 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 12 | 11 | 11 | 11 |

C. Clearwater Valley Airshed Management major milestones.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 0 | 1 | 11 | 22 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 7 | 7 | 7 | 7 |

2. Air Quality Monitoring.

A. Ambient air quality monitoring sites operated and maintained.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 55 | 64 | 67 | 70 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 72 | 74 | 76 | 78 |

3. Permitting.

A. Number of permits to construct issued.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 112 | 74 | 81 | 49 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 75 | 75 | 75 | 75 |

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B. Number of Tier 2 operating permits issued.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 3 | 13 | 16 | 38 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 16 | 16 | 16 | 16 |

C. Number of Title V permits (Tier 1) issued.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 0 | 14 | 6 | 48 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 16 | 16 | 16 | 16 |

D. Number of inspections and compliance evaluations conducted.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 135 | 133 | 155 | 141 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 122 | 122 | 122 | 122 |

Program Results and Effect:

DEQ accomplished the Court mandated schedule for the Boise Air Quality Implementation Plan. DEQ also accomplished the schedule for the high priority Air Quality Implementation Plan for Portneuf Valley. DEQ continues to support the Idaho Department of Agriculture in their critical field burning Smoke Management Plan.

In FY03, DEQ issued all initial Title 5 (Tier 1) permits on schedule with the exception of the permit for INEEL. The INEEL permit was delayed at the request of the Environmental Protection Agency, as they wanted to review applicability of certain federal regulations.

In FY03, the Treasure Valley experienced one PM_{2.5} exceedance of the 24-hour standard in December 2002, due to a winter time inversion.

Real-time monitoring data for ozone is currently submitted to EPA for their AIR-Now web site. DEQ is also placing regional forecasts on this web site in addition to developing a product that will enable the data to be viewed on the DEQ web page as well. These two systems will be available to the public in the near future.

For more information contact Martin Bauer at 373-0440.

**Environmental Quality, Dept. of
Water Quality Division**

Description:

The Water Quality Division ensures the quality of both Idaho's ground water and surface water. The Water Quality Division consists of several areas which include: drinking water, ground water, surface water, loans, and wastewater.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. Watershed management.

A. Number of water bodies (sites) monitored and assessed.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 267 | 510 | 500 | 436 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 350 | 350 | 350 | 350 |

B. Number of TMDLs completed.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 10 | 9 | 10 | 9 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 11 | 7 | 17 | 19* |

2. Drinking water program.

A. Number and percent of public drinking water systems in substantial compliance.

| Actual Results | | | |
|-------------------|-----------|-------------|--------------|
| 2000 | 2001 | 2002 | 2003 |
| 2,085/97.7% | 2,087/98% | 2,087/97.8% | 2,049/97.83% |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 2,100/95% | 2100/95% | 2,100/95% | 2,100/95% |

3. Ground water program.

A. Number of ground water protection plans completed to address or prevent identified problems.**

| Actual Results | | | |
|-------------------|------|------|-------|
| 2000 | 2001 | 2002 | 2003 |
| 1 | 5 | 10 | 12*** |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 20 | 20 | 20 | 20 |

B. Number of source water assessments completed.****

| Actual Results | | | |
|-------------------|------|-------|------|
| 2000 | 2001 | 2002 | 2003 |
| 11 | 1015 | 1,042 | 974 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 125 | 35 | 35 | 35 |

Environmental Quality, Dept. of Water Quality Division

4. Wastewater program.

A. Percent of inspected waste water facilities in substantial compliance.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 88% | 87% | 90% | 85% |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 85% | 85% | 85% | 85% |

5. Loan program.

A. Number of drinking water and wastewater loans and grants awarded.

| Actual Results | | | |
|-------------------|-------|-------|-------|
| 2000 | 2001 | 2002 | 2003 |
| 7/0 | 6/1 | 29/23 | 9/24 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 25/25 | 30/30 | 30/30 | 30/30 |

Program Results and Effect:

Protection of human health and the biological integrity of our waters is the cornerstone of the DEQ Water Quality Division. The Water Quality Division Programs assess surface water and ground water sites around the state to identify areas not meeting beneficial uses or Idaho Water Quality Standards. The Water Quality Division also ensures delivery of safe drinking water, provides financing for drinking water and wastewater infrastructure, and ensures adequate wastewater treatment. These efforts help the Water Programs establish strategies and prioritize activities to protect and/or remediate areas of concern in order to maintain or improve water quality and support beneficial uses. The net effect is improved water quality throughout the State.

*These are TMDLs not Hydrologic units, as previously reported.

** In 2001 the definition of a ground water protection plan was revised to include only state certified source water protection plans which involves a more formal process.

***Due to budget reduction.

**** The number of source water assessments recorded and tracked are reported as drinking water sources as opposed to systems.

For more information contact David Mabe at 373-0194.

Environmental Quality, Dept. of Waste Management & Remediation

Description:

The Waste Management and Remediation Division is divided into three groups consisting of Waste Management, Remediation and Mine Waste.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. Improve water quality and protect human health in the Coeur d'Alene River Basin.

A. Number of acres in which corrective measures have been completed each year.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 513 | 604 | 68 | 18 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 25 | 40 | 30 | 25 |

B. Number of site-specific cleanups under way in high metal loading source areas.

| Actual Results | | | |
|-------------------|------|------|--------------|
| 2000 | 2001 | 2002 | 2003 |
| 13 | 5 | 10 | (4 delete) 3 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 4 | 7 | 7 | 7 |

C. Settlement of the NRD Lawsuits.

| Actual Results | | | |
|-------------------|----------------|------------------------|------------------------|
| 2000 | 2001 | 2002 | 2003 |
| | 2 of 4 Settled | Pending court decision | Pending court decision |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| | | | |

2. Continue to implement a program to ensure proper management and disposal of waste.

A. Number of solid waste landfill inspections.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 4 | 3 | 89 | 93 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 52 | 60 | 60 | 63 |

B. Percentage of inspected facilities in substantial compliance with hazardous waste requirements.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 67% | 71% | 82% | 91% |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 80% | 82% | 85% | 85% |

Environmental Quality, Dept. of Waste Management & Remediation

3. Inventory, prioritize and ensure the cleanup of contaminated sites.

A. Number of remediation projects closed.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| | | 112 | 170 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 140 | 150 | 160 | 160 |

B. Percentage of UST sites in compliance with UST rules.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 56.10% | 66% | 42% | 47% |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 52% | 62% | 72% | 77% |

C. Percentage of LUST sites cleaned up.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 76.10% | 79% | 81% | 85% |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 86% | 87% | 88% | 89% |

4. Reduce impacts of Phosphate mining in Eastern Idaho.

A. Number of mine sites undergoing investigation/cleanup activities.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 1 (Pilot) | 1 | 6 | 8 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 11 | 13 | 15 | 17 |

B. Establish area wide remedial action objectives, remediation goals and risk based cleanup levels for selenium and other contaminants of concern that will be protective of human health and the environment.

| Actual Results | | | |
|-------------------|----------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 10% | 25% | 50% | 80% |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 100% 11/03 | Complete | | |

C. Number of Active/Proposed Sites with improved Best Management Practices.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 1 | 4 | 5 | 6 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 7 | 7 | 8 | 8 |

Program Results and Effect:

The Waste Management and Remediation Division is divided into four groups consisting of Waste Management, Federal and Multisites Remediation, State Remediation and Mine Waste. Waste Management's focus is on ensuring solid and hazardous wastes that are generated in or entering Idaho are managed and disposed in a manner protective of human health and the environment. The Federal and Multi-Sites Remediation group is responsible for the oversight of cleanup activities at the Idaho National Engineering and Environmental Laboratory (INEEL), Mountain Home Air Force Base. Formerly used defense sites, and federally designated superfund site in Eastern Idaho. The State Remediation group's primary focus is responding to existing releases of hazardous substances to surface waters, ground waters or soils. The group is working to inventory and prioritize all known contaminated sites in Idaho and to catalog and maintain the location and status of the sites in a comprehensive, publicly accessible database. The Mine Waste group will continue to work with the active mines to ensure best management practices are followed and bonding and closure requirements are met. Additionally, we will be working to address environmental problems associated with inactive mines with a goal towards prioritizing those efforts and maintaining a strong DEQ presence in mine cleanups.

For more information contact Orville Green at 373-0445.

Environmental Quality, Dept. of INEEL Oversight

Description:

The primary responsibility of the INEEL Oversight Program is to independently monitor and vigilantly oversee INEEL current and future operations and DOE transportation of radiological materials along transportation corridors to assure those activities are protective of public health and the land, air, water, and wildlife of Idaho; and provide Idahoans and their elected officials independent, factual analysis of INEEL activities.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. Impact Assessments.

A. Number of DOE NEPA/miscellaneous documents reviewed.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 7 | 19 | 5 | 54 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 50 | 50 | 50 | 50 |

B. Number of impact assessments completed.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 13 | 46 | 15 | 8 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 10 | 10 | 10 | 10 |

C. Number of DOE/INEEL operations monitored.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 16 | 36 | 16 | 39 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 25 | 25 | 25 | 25 |

2. Environmental Surveillance.

A. Number of water samples analyzed.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 643 | 890 | 692 | 685 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 700 | 700 | 700 | 700 |

B. Number of air samples analyzed.

| Actual Results | | | |
|-------------------|-------|-------|-------|
| 2000 | 2001 | 2002 | 2003 |
| 1,312 | 1,472 | 1,179 | 2,273 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 2,000 | 2,000 | 2,000 | 2,000 |

C. Number of milk samples analyzed.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 80 | 71 | 128 | 115 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 120 | 120 | 120 | 120 |

D. Number of miscellaneous samples analyzed (soil, biota).

| Actual Results | | | |
|-------------------|------|-------|------|
| 2000 | 2001 | 2002 | 2003 |
| 1,023 | 90 | 3,074 | 0 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 100 | 100 | 100 | 100 |

3. Radiological Emergency Response.

A. Number of incidents responded to.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 10 | 4 | 7 | 7 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 10 | 10 | 10 | 10 |

B. Number of counties receiving planning assistance.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 14 | 15 | 15 | 15 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 15 | 15 | 15 | 15 |

C. Number of radiological emergency exercises conducted.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 13 | 18 | 13 | 17 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 15 | 15 | 15 | 15 |

D. Number of Interagency Planning meetings.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 8 | 11 | 10 | 14 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 12 | 12 | 12 | 12 |

Environmental Quality, Dept. of INEEL Oversight

4. Public Information.

A. Number of impact assessment reports published.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 17 | 2 | 5 | 3 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 2 | 2 | 2 | 2 |

B. Number of environmental surveillance reports published.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 12 | 5 | 8 | 4 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 4 | 4 | 4 | 4 |

C. Number of annual/semi-annual/quarterly reports published.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 2 | 5 | 5 | 7 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 7 | 7 | 7 | 7 |

D. Number of newsletters published.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 5 | 4 | 5 | 5 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 6 | 6 | 6 | 6 |

E. Number of public presentations, exhibits, meetings conducted.

| Actual Results | | | |
|-------------------|------|------|------|
| 2000 | 2001 | 2002 | 2003 |
| 17 | 25 | 22 | 22 |
| Projected Results | | | |
| 2004 | 2005 | 2006 | 2007 |
| 25 | 25 | 25 | 25 |

Program Results and Effect:

- 1) Oversees DOE's implementation of 1995 court settlement with the State of Idaho. DOE and the Navy have met settlement deadlines to date.
- 2) Oversee and coordinate state agency activities concerning INEEL and DOE transportation of nuclear wastes and materials. INEEL and DOE transportation activities along INEEL and interstate corridors were performed safely.
- 3) Perform environmental monitoring on and around the INEEL. Results remain consistent with historical trends and show no significant impacts on human health or the environment.
- 4) Coordinate topical studies and assessments of potential impacts of INEEL activities (e.g., evaluation of DOE hazards assessments for current and future INEEL facilities, facility and equipment design). Program studies and assessments continue to prompt improvements to DOE facilities and operations.
- 5) Provide independent, thorough, factual analysis of environmental and public health features and impacts of all present and proposed INEEL and DOE activities affecting Idahoans. Maintained an up-to-date Website and distributed topical newsletters, and analytical reports concerning INEEL projects and activities affecting Idahoans.

For more information contact Craig Halverson at 373-0442.